

ORDINANCE NO. 1438

AN ORDINANCE relating to reorganization and consolidation of King County Departments and Administrative Offices.

BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

SECTION 1. The following Executive Departments established pursuant to Sec. 920.20 of the King County Charter are hereby abolished and reconstituted in the manner provided in Section 3 below.

- (a) Department of Public Works, Utilities and Transportation
- (b) Department of Public Safety
- (c) Department of Records and Elections
- (d) Department of Finance
- (e) Department of Parks
- (f) Department of Planning
- (g) Department of Building
- (h) Bureau of Youth Affairs
- (i) Bureau of General Services

1 SECTION 2. The following administrative offices established
2 pursuant to Sec. 920.10 of the King County Charter are hereby
3 abolished and reconstituted in the manner provided in Section 4
4 below.

- 5 (a) Office of Budget and Accounts
- 6 (b) Office of Personnel
- 7 (c) Office of Systems Services
- 8 (d) Office of Property and Purchasing
- 9 (e) Building Management
- 10 (f) Architecture
- 11 (g) Motor Pool

12 SECTION 3. The Executive Departments of the Executive
13 branch shall include the following:

14 (a) DEPARTMENT OF PUBLIC WORKS & TRANSPORTATION. The
15 Department of Public Works & Transportation shall be responsible
16 for the administration of the Divisions of Engineering, Solid
17 Waste, Airport, Hydraulics, other related utility, Public Works
18 and Transportation functions. The Department shall be composed
19 of the following divisions:

20 (1) ENGINEERING DIVISION. The Engineering Division
21 shall be responsible for the administration of the county roads
22 and streets system, including road/street design, construction
23 and maintenance programs.

24 (2) AIRPORT DIVISION. The Airport Division shall be
25 responsible for the administration of King County Airport(s),
26 including the implementation of County policy regarding airport
27 development, the enforcement of King County Code rules and regu-
28 lations regarding airport operations, and the administration of
29 the fiscal and operating activities of County Airport(s).

30 (3) SOLID WASTE DIVISION. The Solid Waste Division
31 shall be responsible for the administration of the County Solid
32 Waste program which provides for the disposal and recycling of
33 solid waste for King County households and industries.

1 (4) HYDRAULICS DIVISION. The Hydraulics Division
2 shall be responsible for the administration of County surface
3 water management programs, including construction and maintenance
4 programs which implements County policy as it relates to the
5 regulation of drainage and the prevention of floods.

6 (b) DEPARTMENT OF COMMUNITY AND ENVIRONMENTAL DEVELOPMENT.
7 The Department of Community and Environmental Development shall
8 be responsible for the administration of the Division of Parks,
9 Land Use Management, Architecture, Building, and Youth Affairs.

10 (1) PARKS & RECREATION DIVISION. The Parks &
11 Recreation Division shall be responsible for the administration
12 of the county park and recreation system, including acquisition,
13 development and maintenance of areas and facilities, planning
14 and operation of county recreation programs, and the administra-
15 tion of the King County Fair.

16 (2) LAND USE MANAGEMENT DIVISION. The Land Use
17 Management Division shall be responsible for the administration
18 of the county land use management program, including the imple-
19 mentation of zoning, platting, and subdivision ordinances.

20 (3) BUILDING DIVISION. The Building Division shall be
21 responsible for the administration of the County building and
22 housing codes, including issuance of permits and enforcement, and
23 shall administer other codes and regulations assigned to it.

24 (4) ARCHITECTURE DIVISION. The Architecture Division
25 shall be responsible for the administration of the King County
26 Design Commission, shall administer all projects within the
27 purview of the Design Commission, and shall administer all other
28 projects assigned to it.

29 (5) YOUTH AFFAIRS DIVISION. The Youth Affairs
30 Division shall be responsible for the administration of County
31 youth programs, including administration of programs funded by
32 federal and state agencies.

33 (c) THE DEPARTMENT OF PUBLIC SAFETY. The Department of

1 Public Safety shall be responsible for the enforcement of
2 law and order, the administration of the county jail, emergency
3 preparedness, and search and rescue. The Department of Public
4 Safety shall be composed of the following bureaus:

5 (1) BUREAU OF POLICE OPERATIONS. The Bureau of
6 Police Operations shall be responsible for the functions of
7 police patrol, detectives, and marine patrol.

8 (2) BUREAU OF STAFF SERVICES. The Bureau of Staff
9 Services shall be responsible for the functions of communications,
10 records and identification, personnel and training.

11 (3) BUREAU OF CORRECTIONS. The Bureau of Corrections
12 shall be responsible for the administration of the County jail,
13 rehabilitation and probation and parole services.

14 (d) DEPARTMENT OF BUDGET AND PROGRAM PLANNING. The
15 Department of Budget and Program Planning shall be responsible
16 for the administration of the Divisions of Long Range Planning,
17 Program Budgets, and Federal and State Relations.

18 (1) LONG RANGE PLANNING DIVISION. The Long Range
19 Planning Division shall be responsible for all activities related
20 to preparation of strategies to implement long range policies
21 for land use, manpower, economic development and social programs
22 of the County government.

23 (2) PROGRAM BUDGETS DIVISION. The Program Budgets
24 Division shall prepare annual and long range operating and
25 capital improvement budgets in accordance with Article 4 of
26 the Charter for all elements of County government, shall adminis-
27 ter annual controls of budgets adopted by the Charter.

28 (3) FEDERAL AND STATE RELATIONS DIVISION. The
29 Federal and State Relations Division shall coordinate federal
30 and state grants in aid, establish regular research and coordina-
31 tion with agencies of the various governments which relate to
32 the county, and coordinate and maintain reports required by
33 law.

(e) DEPARTMENT OF EXECUTIVE ADMINISTRATION. The Department of Executive Administration shall be under the direction of the county administrative officer and shall include the following:
ACCOUNTS PAYABLE, ROOM 453, ADMINISTRATION BLDG.

(1) COMPTROLLER DIVISION. The Comptroller Division shall prescribe the accounting procedures to be used by the county after coordination with the Budget Division, shall collect all county revenue and shall make all disbursements, and investment of County funds.

(2) PERSONNEL DIVISION. The Personnel Division shall have the responsibilities established by Article 5 of the charter and shall perform any other duties assigned to it by the county administrative officer.

(3) SYSTEMS SERVICES DIVISION. The Systems Services Division shall establish and maintain a modern system for processing information in accordance with the needs of county government.

(4) PROPERTY AND PURCHASING DIVISION. The Property and Purchasing Division shall assign the use of all real and personal property owned or leased by the county, shall maintain all property unless its maintenance is otherwise assigned by the charter, by ordinance, or by the county executive, shall negotiate the lease or sale of county property, shall contract for all services and public works which are not performed by county employees and shall purchase all real and personal property purchased by the county.

(5) RECORDS AND ELECTIONS DIVISION. The Records and Elections Division: shall record, file and register all documents presented to it which by general law may be recorded, filed or registered to provide constructive legal notice and all other documents specified by ordinance; shall maintain the county archives to store all county records which should not be destroyed and which are not necessary for the current operation of county government; shall be responsible for the registration of voters

1 in the county; and shall conduct all special and general
2 elections held in the county.

3 (6) LICENSES AND SUPPORT SERVICES DIVISION. The
4 Licenses and Support Services Division shall administer regula-
5 tions of the county requiring business, motor vehicle, and
6 marriage licenses, shall administer functions related to licensing,
7 veterans, and control of animals, and other functions assigned by
8 the County Administrative Officer.

9 (7) FACILITIES AND AUTOMOTIVE SERVICES DIVISION.
10 The Facilities and Automotive Services Division shall be
11 responsible for the management of County facilities and the
12 operation of central automotive functions.

13 SECTION 4. The County Executive shall appoint the chief
14 officer of each executive department subject to confirmation by
15 a majority of the County Council. These chief officers shall
16 include the heads of the following executive departments:
17 Public Works & Transportation, Community and Environmental
18 Development, Public Safety, Budget and Program Planning, and
19 Executive Administration. *The chief officer of each executive
20 department shall appoint the chief officer of each division
21 subject to the approval by the County Executive and subject to
22 confirmation by a majority of the County Council, except that
23 appointments by the County Administrative Officer and Director
24 of Public Safety, except Bureau of Corrections, shall not be
25 subject to confirmation by the County Council. *

26 SECTION 5. A Departmental Division and key subordinate
27 units as determined by the County Council shall be considered to
28 be executive departments for the purpose of determining the
29 applicability of Section 550 (Career Service Positions) of the
30 King County Charter; therefore, the chief officer of each
31 departmental division, or key subordinate unit heads or indi-
32 viduals, one administrative assistant each for the chief officer,
33 and one confidential secretary each for the chief officer shall

not be career service positions.

SECTION 6. After the establishment of new departments, department heads may reassign or combine functions within divisions within departments subject to the approval of the County Executive. Consolidation of divisions or creation of new divisions shall have Council approval.

SECTION 7. This ordinance shall be effective on January 1, 1973.

INTRODUCED AND READ for the first time this 24th day of October, 1972.

PASSED this 11th day of December, 1972.

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

Phyllis J. Owen
Chairman

ATTEST:

Lee Kraft
Administrator-Clerk
King County Council

APPROVED this 15th day of December, 1972.

Richard D. Sullivan
King County Executive